

Dear Councillors & Parishioners

I hereby give you notice that a meeting of the Church Knowle Parish Council will be held at the Furzebrook Village Hall on Tuesday 10<sup>th</sup> June 2025. **The meeting will commence at 6:30pm.**

All members of the Council are invited to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Any member of the public is welcome to attend, may observe the meeting and make a presentation in the Public Discussion Period.

Dated this 15<sup>th</sup> May 2025

*Andrew Parsons*  
Clerk of the Parish  
Council

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTERESTS OF MEMBERS OF THE COUNCIL:** To receive declarations of interests which may affect the impartiality of Councillors in their conduct as Parish Councillors during the meeting. A formal note of whether the meeting is being recorded.
- 3. PUBLIC DISCUSSION PERIOD**
- 4. VACANCIES FOR PARISH COUNCILLORS AND CO-OPTION OF NEW MEMBERS**  
The Parish Council still has one vacancy for a Councillor to bring it up to its full membership of 9. Consideration of any applications received.
- 5. REPORT FROM DORSET COUNCILLOR:** A report from the Ward Councillor.
- 6. MINUTES OF THE MEETING HELD ON 13<sup>th</sup> JUNE 2025:** To resolve that the minutes of the meeting of the last meeting of the Council be signed as correct records of the business discussed and matters resolved.  
**MINUTES OF THE MEETING HELD ON 8<sup>th</sup> APRIL 2025:** To approve amendment to these minutes agreed at June meeting.
- 7. MATTERS ARISING:** To discuss matters arising from the minutes of the last meeting.
- 8. NEIGHBOURHOOD PLAN:** An update on the Neighbourhood Plan and to consider any input required from the Parish Council.
- 9. PLANNING MATTERS:**

**10. THE PLAYING FIELD**

To discuss any matters arising from the Council's ownership and management of the Playing Field  
- Action plan arising from recent Annual Professional Playing Field Inspection.

**11. HIGHWAYS AND RIGHTS OF WAY**

To discuss any highway matters and provide updates on the road maintenance applications submitted to Dorset Council.

**12. THE CORFE RIVER**

To discuss any matters arising from the Corfe River which flows through the parish.

**13. THE GRAVEYARD**

To approve any applications for memorials and to report on and discuss any matters arising from the Council's administration of the Graveyard.

**14. FINANCIAL AND ADMINISTRATIVE MATTERS**

- Accounts for 13<sup>th</sup> May 2025 to c.o.b. 10<sup>th</sup> June 2025
- Resolution to settle invoices received before and at the meeting and transfer funds if necessary
- Application for any available grants.

**15. REPORT ON ITEMS IN PROGRESS**

To report on the status of repairs, projects etc that are in progress. Including:

- Signage for Cotness ridge.

**16. CORRESPONDENCE**

To discuss and act on any correspondence received.

**17. Adoption of a Complaints Procedure and associated Vexatious Complaints and Correspondence Policy.**

**18. OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE**

**19. PERIOD FOR DISCUSSION**

**20. ITEMS PROPOSED FOR THE JULY 2025 AGENDA**

## **PRESENT**

### **Council Members:**

Cllr Mr Derek Burt [DB] (Chair)  
Cllr Mr Howard Fry [HF]  
Cllr Mrs Judi Newns [JN]  
Cllr Mr Will Slack [WS]  
Cllr Mrs Hazel Parker [HP]  
Cllr Mrs Jayne Wilson [JW]

### **Clerk to the Parish Council:**

Mr Andrew Parsons [AP]

### **C. K Parishioners & Members of the public:**

Mr Trevarro  
Mr Ellwood.  
Mrs Burt  
A member of the public.

### **Dorset County Councillor:**

Cllr Ben Wilson

## **APOLOGIES FOR ABSENCE**

121.25 Apologies for non-attendance were received from Cllrs Gilbert and Grice.

## **DECLARATIONS OF INTEREST OF MEMBERS OF THE PARISH COUNCIL**

122.25 There were no declarations of interest by members of the Council. Mr Ellwood said he was recording the meeting. One member of the public objected to being recorded. It was made clear to Mr Ellwood that the regulations prevented him from recording the public discussion period and any person, not a Councillor, who objected to being recorded.

123.25 The Chairman requested that recordings taken by Mr Ellwood be made available to the Parish Council. Mr Ellwood agreed.

*Mr Ellwood has kindly sent a copy of the recording to the Clerk.*

## **PUBLIC DISCUSSION PERIOD**

124.25 - There was no public discussion -

## **VACANCIES FOR PARISH COUNCILLORS AND CO-OPTION OF NEW MEMBER**

125.25 There have been no new applications to join the Parish Council and the one remaining vacancy will continued to be advertised as usual.

## **REPORT BY DORSET COUNCILLOR**

online)

## **ANNUAL GENERAL MEETING ITEMS**

### **Election of Chairman and Vice Chairman**

128.25 Cllr Parker proposed that Cllr Burt continue as Chairman, seconded by Cllr Newns and passed unanimously.

129.25 Cllr Burt proposed that Cllr Wilson continue as Vice Chairman, seconded Cllr Parker and passed unanimously

Election of Councillors with Special Areas of Responsibility

130.25 These are:

Cllr Newns:	Planning and Environment
Cllr Burt:	Trees
Cllr Wilson	DAPTC
Cllr Slack	DAPTC
Cllr Grice	Perenco and Imerys Liaison
Cllr Gilbert	Highways
Cllr Fry	Playing Field
Cllr Parker	Cemetery

It was resolved that these Councillors be authorised to represent the Parish Council in these areas of responsibility.

Proposed Cllr Newns, seconded Cllr Slack and passed unanimously

## **MINUTES OF PARISH COUNCIL MEETING HELD ON 8<sup>th</sup> APRIL 2025**

131.25 The minutes which had previously been circulated were read.

It was agreed that item 092.25 should be rewritten. The Clerk will do this and present the amended minutes for approval at the next meeting.

## **MATTERS ARISING FROM THE MINUTES OF THE APRIL MEETING**

130.25 - There were no matters arising arising from the minutes of the previous meeting. -

## **THE NEIGHBOURHOOD PLAN**

131.25 The Neighbourhood Plan Steering Committee is being chaired by Mrs Pippa Edwards. The Housing Needs Survey has been conducted in association with Dorset Council who are collating the results.

## **PLANNING MATTERS**

134.25 The recommended treatment for the Playing Field woodwork was still outstanding and this will be put in hand. The annual playing field external professional inspection will be done this month.

### **HIGHWAYS MATTERS**

135.25 A speed survey on Grange Road is to be arranged with Dorset Council

136.25 Signage for the rights of way at Cotness Ridge is in hand and will have to be agreed with a number of agencies, including the Church Knowle Parish Council.

### **THE CORFE RIVER**

137.25 The visit to the Wessex Water Corfe Treatment Works was cancelled owing to too few attendees. It will be rescheduled.

### **THE CEMETERY**

#### **Administration and Applications**

138.25 The memorial stone marking Mr D Taylors ashes (J87) was approved.

139.25 A sketch of a stone seat proposed as a memorial to the Simpsons who are interred in the cemetery was presented. This will replace the existing wooden bench that has deteriorated to the extent that it is hazardous.

### **FINANCIAL AND ADMINISTRATIVE MATTERS**

#### **• ACCOUNTS OF THE PARISH COUNCIL FROM 12<sup>th</sup> MARCH 2025 to C.O.B. 8<sup>th</sup> APRIL 2025**

140.25 The accounts were examined and approved (with a minor arithmetic correction).

Approval proposed by WS, seconded by IG and passed unanimously.

#### **• SETTLEMENT OF INVOICES PAYABLE AT THE MEETING**

141.25 The Chairman and Clerk presented the invoices payable. These were examined and the resolution to accept and pay the invoices was proposed by WS, seconded by IG and passed

143.25 The decision on making a donation the Purbeck Film Festival had been deferred until the Festival's accounts had been viewed. The clerk had distributed these to the councillors and it was decided that the Parish Council would not make a financial contribution to the Film Festival.

**OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE**

144.25 The Chairman emphasised that any recent criticism of the Parish Council is unfair and unfounded. All of the Councillors have the best interests of the Parish at heart and give of their time and expertise without bias or favour. The Parish Council agreed that the Chairman had been improperly and baselessly maligned and was due an apology by the perpetrators.

**PERIOD FOR DISCUSSION**

145.25 Cllr Parker said that a piece had appeared in a local paper about running activities at the Blue Pool being organised by Cllr Grice. It was agreed to defer discussion of this until Cllr Grice was present.

**ITEMS PROPOSED FOR THE JUNE 2025 AGENDA**

146.25 The adoption of a Complaints Procedure and an associated Vexatious Complaints and Correspondence Policy will be examined.

**NEXT MEETING OF THE PARISH COUNCIL**

147.25 The next meeting of the Church Knowle Parish Council will be held at the Furzebrook Village Hall on Tuesday 10<sup>th</sup> June 2025 at 6-30pm.

148.25 There being no further business the Chairman closed the meeting at 7:27pm

Approved by Chairman :.....

Date:.....

14 May		<b>Opening balance –</b>	<b>£14,369.30p</b>	
16 May	736	A.Parsons - Clerk		£545.00
27 May	723	F'brook Village Hall Hire 2024 (chq 14.01.25)		£90.00
		<b>Uncleared Items</b>	-	
10 June		<b>BALANCE (In Current Account)</b>	<b>£13,734.30p</b>	
		<b>Assets inc <u>uncleared</u> receipts &amp; those not banked</b>		-
10 June		<b>Total <u>available</u> for payment of invoices, etc.</b>	<b>£13,734.30p</b>	

**Lloyds 95 Day Notice Account ID: PCFCHRCH00 Current rate 3.01%**

30 Apr		<b>Balance</b>	<b>£22,858.29</b>	
May		Interest to 30/05/2025	<b>£56.65</b>	
30 May		<b>Total Available in Account</b>	<b>£22,914.94</b>	

**Lloyds Bank Business Instant Access Deposit a/c – Account No. 20625668 (Playground Fund)**

09 May		<b>Opening Balance</b>	<b>£4,585.78p</b>	
09 May		Interest (Current rate 1.0%)	£3.14p	
09 Jun		<b>Total Available in Account</b>	<b>£4,592.69p</b>	

**Invoices & Fees due for payment as at 18.30hr 10th June 2025:**

A. Parsons Clerk + printing	£500.00	Church Knowle Village Hall	£20.00
Rospa Playground Inspection	£100.80	DAPTC Subscription	£197.15
R. Green Cemetery Maintenance (CKPC 12)	£230.00	Tim Harrison – Playing Field	£278.75

I opine there is no need to transfer funds from either the “Lloyds 95 day” or the “Playground Fund” into the Lloyd’s Current Account or vice versa at this time.



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